MONTHLY LTC PORTAL CONVERSATION SCREENING PRIOR TO NURSING FACILITIES
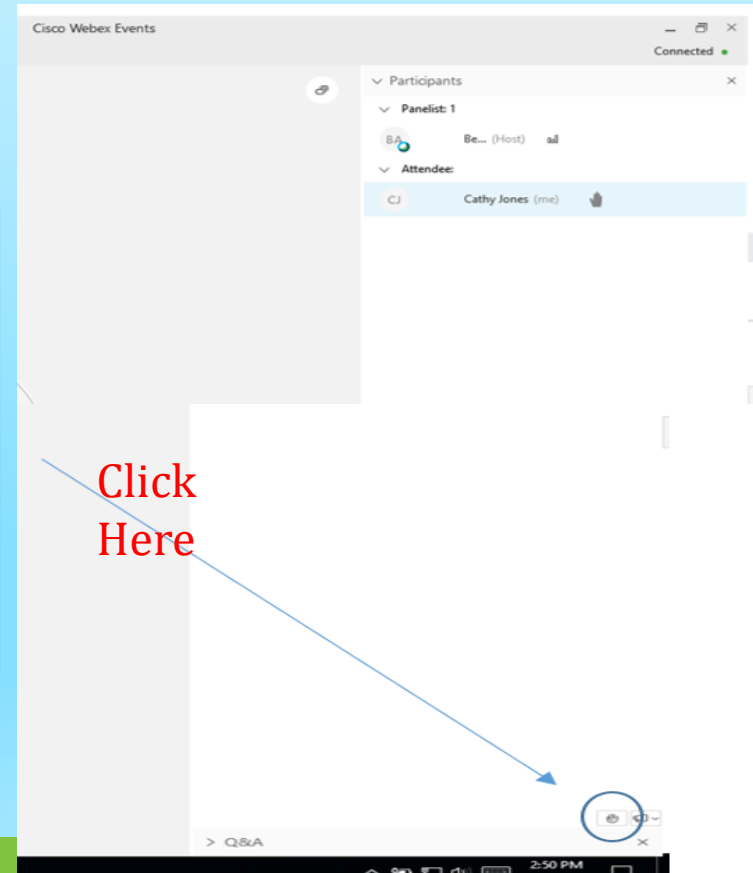
September   26, 2019
October   24, 2019
November   14, 2019 Cancelled
December   12, 2019
January   23, 2020
February   13, 2020

TO ASK A QUESTION YOU MUST ELECTRONICALLY RAISE YOUR HAND

Do you have a question? you can "Raise your Hand" in the Participants panel to signal a question during the question and answer session and we will open your microphone.

Click Here

Spread the Word

One More Monthly Call

The next call is February 13, 2020

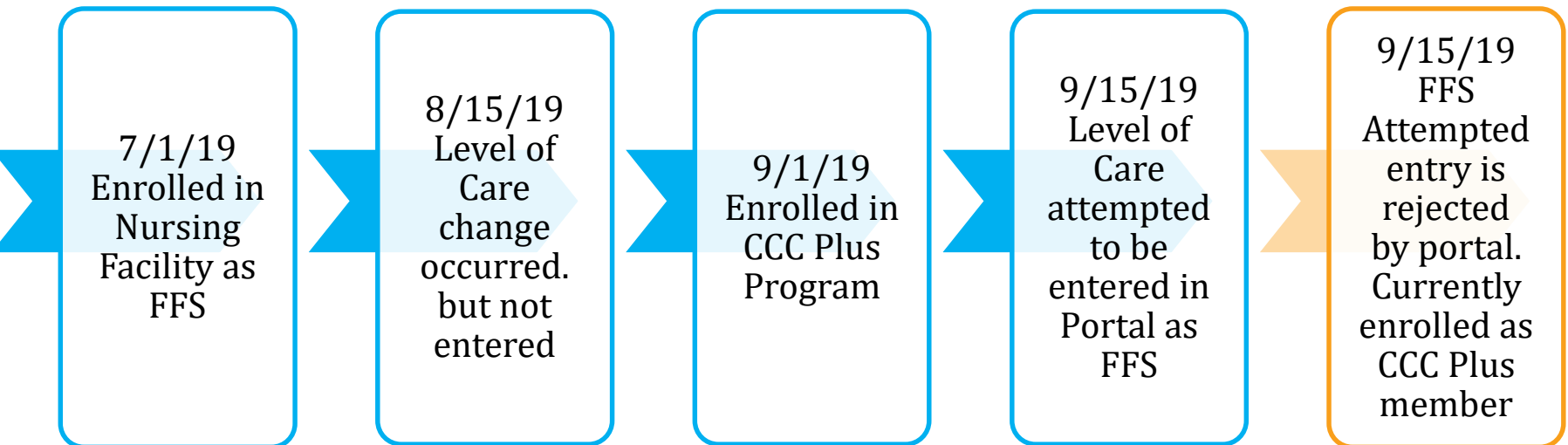Division for Aging and Disability Services

DMAS

This Months #1 issue

Nursing Facilities are not entering admissions, LOC changes in Portal in a timely manner.

Not entering the Admission, Discharge or LOC Change prior to enrollment in CCC Plus Program you allow the system to lock you out from entry

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Timely Submission is Critical

- Remember to submit LTC entries as soon as possible after admission, discharge, or level of care change. If not entered in a timely manner it complicates your ability to enter or perform updates it at a later date.

- If individual enrolled in CCC Plus, the MCO has a two (2) day window upon receipt of the information to enter it in the portal. ---- When a NF is not timely in sending information, they risk a delay or missed payments

- Example:

| 7/1/19 Enrolled in Nursing Facility as FFS | 8/15/19 Level of Care change occurred. but not entered | 9/1/19 Enrolled in CCC Plus Program | 9/15/19 Level of Care attempted to be entered in Portal as FFS | 9/15/19 FFS Attempted entry is rejected by portal. Currently enrolled as CCC Plus member |

Questions Repeatedly Asked

- Using the old DMAS 80 (9/16) version2.

- Not checking eligibility prior to faxing and trying to enter levels

- Not checking the codes mentioned in the webinar and Web X

- Hospice entries by nursing facility are not needed

These simple errors will create delays or incorrect payments

Review the frequently asked questions posted on DMAS web site

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Most Frequent DMAS-80 Submission Errors

- ❑ LTSS Screening with an aid category code issue. (dated 9-2019).NF's are not checking eligibility prior to entry. Must check eligibility to determine:
    - ▪ a.) Medicaid eligibility
    - ▪ b.) If an aid category code prevents the desired entry
- ❑ NF are faxing DMAS-80 with a date of admission after 7/1/2019.   Checking (Yes) when the NF does not have LTSS Screening, A check in system reveals it is not in the MMIS System therefore no screening .
- ❑ Faxing in old DMAS-80's (not using the Revised 9/19 version)
- ❑ Faxing in DMAS-80's when individuals are FFS (some are not being electronically entered)
- ❑ NOT Completely filling out the revised DMAS-80 (dated 9-2019)
- ❑ NF's are faxing in CCCP Enrollments to incorrect FAX number

> ALL OF THESE EERORS WILL DELAY ADMISION, BECAUSE THEY WILL BE RETURNED FOR CORRECT PROCESSING

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Refresher Information

Reference Information

Reference Information

Division for Aging and Disability Services

Revised DMAS 80

DMAS 80 is available on portal and DMAS web site at:

www.virginiamedicaid.dmas.virginia.gov/wps/portal/Home/Provider%20Services/Provider

http://www.dmas.virginia.gov/#/ltsssservices

VIRGINIA DEPARTMENT OF MEDICAL ASSISTANCE SERVICES
NURSING FACILITY ADMISSION, DISCHARGE or LEVEL OF CARE CHANGE

Date: ___/___/___   Reason for Submission: [ ] Admission [ ] Discharge [ ] Level of Care Change

This form is to communicate between Nursing Facilities and Health Plans for individuals who are Commonwealth Coordinated Care Plus (CCC Plus) members. This form is submitted to the respective health plan at the time of the member's admission to a nursing facility. If a Medicaid member is FFS or Medallion (not enrolled in CCC Plus) the Nursing Facility must enter enrollment, discharge information or level of care change into the LTC portal directly and retain this form in the individual's record.

I. IDENTIFICATION INFORMATION

First name	Middle Initial	Last Name
Birthdate __/__/____		Gender
Medicaid Number		Social Security Number
Nursing Facility Name and Address		NPI Number

Admission Date __/__/____	Level Of Care (LOC) Change __/__/____ (effective date)
Check LOC at Admission Intermediate Care (1) ☐ Skilled Nursing Care (2) ☐	If LOC Change, please check one of the following: Intermediate Care (1) ☐ Skilled Nursing Care (2) ☐
Discharge Date __/__/____	
Name of Health Plan	Health Plan Fax #

Has the Nursing Facility **reviewed** a complete Medicaid LTSS Screening package that indicates the individual met Level of Care Criteria and was authorized for LTSS services?

[ ] Yes
[ ] No

If NO, one of the six regulatory Special Circumstances must be documented and checked OR original authorization for LTSS occurred prior to 7.1.2019 as noted below.

☐ 1. Private pay individual who will not become financially eligible for Medicaid within six months from admission to a Virginia nursing facility (as indicated by the hospital staff).

☐ 2. Individual who resides out-of-state and seeks direct admission to a Virginia nursing facility.

☐ 3. Individual who is an inpatient in an out-of-state hospital, in-state or out-of-state veteran's hospital, or in-state or out-of-state military hospital and seeks direct admission to a Virginia nursing facility.

☐ 4. Individual who is a patient or resident of a state owned/operated facility by Department of Behavioral Health and Developmental Services (DBHDS) and seeks direct admission to a Virginia NF.

☐ 5. A screening shall not be required for enrollment in Medicaid hospice services as set out in 12 VAC 30-50-270.

☐ 6. Wilson Workforce Rehabilitation Center (WWRC) staff shall perform screenings of the WWRC clients.

☐ 7. The individual was receiving CCC Plus waiver services and admitted to the nursing facility.   Provide date of original CCC Plus waiver authorization: ___/___/___

☐ 8. The individual was admitted to a nursing facility prior to July 1, 2019.   Provide original nursing facility admission date: ___/___/___

Soft Rollout Ended September 1, 2019

- **General expectation**
  - All CCC Plus program and FFS nursing facility admissions, disenrollments and level of care changes are to be entered in the LTC portal.
  - The portal is available in the DMAS portal under provider resources tab

Allowances

> **DMAS will only accept FAXED DMAS 80 forms for the following situations:**

1. Situations **prior** to July 1, 2019
   a. NF has an individual with no Medicaid LTSS Screening, admitted.
   b. Individuals who have a VALID copy of the LTSS Screening that has not been documented in the electronic system. In this case, the copy of the completed LTSS Screening should be included with the DMAS-80 FAX.
   c. Individuals who were admitted to a NF who are experiencing a level of care change (skilled to intermediate or intermediate to skilled) and a Medicaid LTSS Screening cannot be documented.
   d. NF Individual with no Medicaid LTSS Screening, admitted to an NF and now transferring to new NF.

Allowances continued

> ## DMAS will only accept FAXED DMAS 80 forms for the following situations:

2. FFS nursing facility admissions, disenrollments or level of care changes that were not entered PRIOR to the enrollment of the individual into the CCC Plus program.

Don't rely on DMAS to always fix these.
This allowance will not be available forever.

3. Individuals admitted to a Nursing Facility directly from CCC Plus waiver with no hospital stay, and a Medicaid LTSS Screening cannot be documented.

DMAS 80 - Temporary Process

Provider Actions:

- Complete the DMAS-80 and include necessary attachments

- FFS FAX to 804-452-5456

- DMAS will enter the information

  - Providers can verify entry in LTC portal after 5 business days

LTC Portal System Enhancements

- Two additional boxes have been requested for the portal Unfortunately they have been delayed .

- Fax submissions will continue and enable processing to continue until enhancement completed. (See accepted FAX list on previous slide)

Nursing Facilities Complete a PASRR

- When one of the following special circumstances occur or an exclusion applies:
  - Private Pay
  - Out of State
  - VA Hospitals
  - DBHDS Facilities
  - Hospice
- When a person is transferring into the NF from:
  - Other LTSS Home and Community Based Services (HCBS):
    - CCC Plus Waiver
    - PACE
  - The LTSS screening is still valid and a new one is not necessary because the screenings are transferable.

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Nursing Facilities Complete a PASRR

Three examples:

- 1. If they have the CCC Plus Waiver/PACE and are coming from their home directly to the NF OR

- 2. If they have the CCC Plus Waiver, then something happens and they are admitted to the hospital then they need to transfer to the NF

- 3. Individual was admitted into the hospital today but a couple of weeks ago they had a screening conducted in the community or at another hospital and the screening is still good/valid and was authorized for HCBS but they did not have a chance to start services with the HCBS provider.

  - If the hospital can obtain a copy of the valid screening then they can use it and not have to conduct a new one-----

  - The NF would have to conduct the PASRR because the original was authorized for HCBS where the PASRR is not warranted. But if they can't get a hold of it before they need to discharge, then they need to go ahead and do a new one.

Division for Aging and Disability Services

Medicaid Eligibility Verification

Use Medi-call to verify eligibility:

- Toll-free numbers are available 24-hours-per-day, seven days a week, to confirm member eligibility status, claim status and check status.

  - The Medi-call numbers are:
    1-800-772-9996 Toll-free throughout the United States
    1-800-884-9730 Toll-free throughout the United States
    (804) 965-9732 Richmond and Surrounding Counties
    (804) 965-9733 Richmond and Surrounding Counties

Medicaid Eligibility Verification continued

One of the following message may be received:

1. **Invalid Level Of Care Status,** (Meaning eligibility issue)
   Action: Contact Local DSS eligibility worker

2. **Previous Enrollment Required** (Meaning the individual is not eligible on the date they are trying to enroll)
   Action: Contact Local DSS eligibility worker

3. **Provider Type do not match** (meaning the LOC the provider is trying to enter is not the level of care that was assigned to use in the system.

   For Example, requesting a Level 2, but they are only eligible for a level 1 **OR** there is something wrong with the Provider Number.

   Action: 1. Try and enter another level of care, or

   2. Contact Provider Enrollment

Other Important Reminders

- The Nursing Facility is responsible for the PASRR process in instances where PASRR has not been completed.

- The current capability to fax in under certain situations will disappear once Portal enhancements are in place.

- ***Any faxes received related to nursing facility admissions, disenrollments, and level of care changes not previously defined will be returned to provider for processing****.*

- *Beginning January 1, 2020 all FFS Hospice enrollments will be through the portal*

This is an Updated Announcement

The "Screening Prior to Placement" LTC Portal Conversations schedule has been revised to reflect some necessary changes. Please note the revised schedule below.

Invited Stakeholders: Membership of: VHHA, VHCA, and Leading Age

These calls will provide updates on the use of the LTC Automated Enrollment and Disenrollment portal for; Nursing Facility, CCC Plus Waiver, and Hospice

Connection Information for These Calls

Date of Session	Registration Link	Call in Number	Conference Code
September 26			
October 24			
November 14*	Only one call left		
December 12			
January 23*			
February 13	Click to Log into Event	1-866-692-4530	Access Code: 645 531 509

Mark your calendars for sessions from September through February. This is an important conversation!

*Blue highlight =cancelled event; Red date = changed date

** To open registration links for Dec., Jan., and Feb. events, right click on "Click to Log into Event, click on open hyperlink.

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Other Resources

Power Point Presentations and a compilation of all the FAQ's are available go to:

www.virginiamedicaid.dmas.Virginia.gov

- Screening questions go to:
screeningassistance@dmas.Virginia.gov

- LTC Portal questions go to:
  - For FFS AEandD@dmas.Virginia.gov
  - For CCC plus CCCPlusMCOs@dmas.Virginia.gov

Please contact correct email box.

Some providers are mixing topics

Division for Aging and Disability Services

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What Questions May We Address ?

Division for Aging and Disability Services