

**DEPARTMENT OF MEDICAL ASSISTANCE SERVICES
EMPLOYMENT OPPORTUNITY**

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

BEHAVIORAL HEALTH ADVISOR

Role Title: Program Administration Specialist II

Position #: 00333

Pay Band 5, Level II Hiring Range: \$42,614 - \$68,000

Closing Date: November 23, 2015

Exciting opportunity to join the Behavioral Health Unit team within the Division of Integrated Care and Behavioral Health. This position is responsible for providing professional expertise, guidance and consultation for all Medicaid funded behavioral health (mental health and substance use disorders) service areas including, but not limited to those identified in the following Medicaid Provider Manuals: community mental health rehabilitation services, psychiatric services, and mental health clinic. Contract monitoring of the Behavioral Health Services Administrator (BHSA) contract is a key function of this position to help assure compliance with federal/ state regulations, Virginia Medicaid policies, and policies specific to these services. The successful candidate must have experience in assessing, coordinating, and planning behavioral health care programs/activities as well as developing and conducting training related to behavioral health care. Requires comprehensive knowledge of behavioral health and social services needs of children and adults; health and human service care delivery systems; federal and state health care and human services regulations. Must have working knowledge of medical terminology, community resources, and clinical standards of treatment in the behavioral health arena. Knowledge of and experience in the substance abuse treatment field and the substance abuse treatment needs of individuals, including those with co-occurring disorders is strongly preferred. Some experience in a mental health treatment setting is preferred. Requires demonstrated ability to develop and evaluate programs and alternative approaches to service delivery, ability to think independently and be analytical, and work autonomously managing major projects. Must have demonstrated ability to analyze data and resolve problems; research and identify needed changes in program requirements and policies; and to interpret and apply state/ federal regulations. Must be proficient using the PC to conduct research, prepare comprehensive reports, and prepare and provide presentations/training. Positive, team oriented interpersonal and communication skills are required. Master's Degree with major study in areas of behavioral health, health care, human services, psychiatric nursing or related fields with Licensure/Certification in a Behavioral Health specialty is highly preferred. Occasional overnight travel required. **Pursuant to Sections 2.2-3115 and 2.22-3115 of the Code of Virginia, this position has been designated to file a Statement of Economic Interests Form at the time of employment and semi-annually thereafter.**

ONLINE STATE APPLICATION REQUIRED

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the RMS by 11:59 p.m. on the referenced closing date. Faxed, emailed, or hand delivered applications or resumes will not be accepted and resumes will not substitute for a complete state application. Applications must include

complete work history, including periods of unemployment if applicable. Consideration for an interview is based solely on the information within the application.

Receptionist: 804-786-5408, TDD 800-343-0634

Web Sites for Vacancy Listings

RMS: <http://jobs.agencies.virginia.gov/applicants/Central?search=602>

DMAS: http://www.dmas.virginia.gov/Content_pgs/ab-emp.aspx

Applicants who require accommodation to apply for Agency openings should contact the DMAS receptionist for assistance.

EEO/AA/ADA