

**DEPARTMENT OF MEDICAL ASSISTANCE SERVICES  
EMPLOYMENT OPPORTUNITY**

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

**SENIOR MANAGED CARE INFORMATION ANALYST**

Role Title: Program Administration Specialist II

Position #00837

Pay Band 5, Level II Hiring Range: \$42,614 - \$75,000

**Closing Date: December 7, 2015**

Unique opportunity for an experienced data and research professional to support Integrated Care operations. This position validates encounters, monitors and reports on all contracted health plans for Integrated Care and other external contractors' compliance with encounter data submission. Incumbent is also responsible for analyzing data to perform measurements such as data completeness, benchmarking and quality assessments, and ensure that the function of Virginia Medicaid Management Information System (VAMMIS) is compliant with the business requirements of Integrated Care operations. This position also designs, conducts, and reviews research projects relying on quantitative methods, including heavy focus on statistical analysis and SAS and or ESS statistical software package. The successful candidate must have considerable knowledge of the principles and practices of health care delivery. Requires considerable experience with information technology and system development processes including requirement analysis, change control, user acceptance testing, and project management. Must have demonstrated ability to evaluate data, analyze systems, utilize research methodologies, and prepare findings in a clear, concise manner. Must have demonstrated EDI experience including analyzing electronic health care claims, HIPAA transactions and/ or encounter data. Must have considerable experience using tools such as COBOL, SQL, SAS, TSO, ESS, and GeoNetworks. Working knowledge of Medicaid member and managed care information systems preferred. Must have demonstrated ability to work independently; work on multiple complex projects simultaneously and, communicate effectively through presentations and reports. Requires demonstrated ability to interact effectively in a team environment both within and outside the Agency. Degree from an accredited college or university with a major coursework in information systems; advanced degree in information systems, business, health, or public administration strongly preferred.

**ONLINE STATE APPLICATION REQUIRED**

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the RMS by 11:59 p.m. on the referenced closing date. Faxed, emailed, or hand delivered applications or resumes will not be accepted and resumes will not substitute for a complete state application. Applications must include complete work history, including periods of unemployment if applicable. Consideration for an interview is based solely on the information within the application.

Receptionist: 804-786-5408, TDD 800-343-0634

**Web Sites for Vacancy Listings**

RMS: <http://jobs.agencies.virginia.gov/applicants/Central?search=602>

DMAS: [http://www.dmas.virginia.gov/Content\\_pgs/ab-emp.aspx](http://www.dmas.virginia.gov/Content_pgs/ab-emp.aspx)

**Applicants who require accommodation to apply for Agency openings should contact the DMAS receptionist for assistance.**

EEO/AA/ADA