

**DEPARTMENT OF MEDICAL ASSISTANCE SERVICES
EMPLOYMENT OPPORTUNITY**

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

**THIS IS A REANNOUNCEMENT
PREVIOUS APPLICANTS ARE UNDER CONSIDERATION**

MANAGED CARE OPERATIONS ANALYST

Role Title: Program Administrative Specialist II

Position # 00045

Pay Band 5, Level II - Hiring Range: \$41,778 - \$68,000

Closing Date: September 15, 2014

Seeking experienced Managed Care Operations Analyst to provide subject matter expertise to the Managed Care Operations Unit of the Division of Health Care Services. The Managed Care Operations Unit is the operational hub for managing the health plans serving over 700,000 Virginia Medicaid members enrolled in six Managed Care Organizations (MCOs). In addition to day-to-day problem-solving, this new position within the Division of Health Care Services is responsible for operationalizing streamlined approaches to resolving complex operational issues in health plan administration. The incumbent serves as a contributing member of inter-disciplinary work groups and collaborative inter-agency efforts requiring managed care or Medicaid managed care expertise. Applicants must have substantial proficiency in resolving complex operational issues pertaining to health care delivery, managed care benefit administration, or Medicaid managed care, specifically. Must have recent experience interpreting federal and/or state policies and regulations. Requires competency in office, spreadsheet, and presentation software as well as the ability to communicate effectively. Graduate of accredited college or university with major course work in business/public administration, healthcare administration, social work or other related social services field preferred; education, training, and experience interchangeable.

ONLINE STATE APPLICATION REQUIRED

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the Recruitment Management System (RMS) by 5:00 p.m. on the closing dates referenced above.

FAXED, E-MAILED, OR PAPER APPLICATIONS WILL NOT BE ACCEPTED

Receptionist: 804-786-5408, TDD 800-343-0634

Web Sites for Vacancy Listings

RMS: <http://jobs.agencies.virginia.gov/applicants/Central?search=602>

DMAS: http://www.dmas.virginia.gov/ab-position_vacancies.htm

Applicants needing accommodation to apply for openings should contact the DMAS receptionist for additional information.

EEO/AA/ADA