

**DEPARTMENT OF MEDICAL ASSISTANCE SERVICES  
EMPLOYMENT OPPORTUNITY**

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

**MANAGED CARE OPERATIONS MANAGER**

Role Title: Program Administration Manager III

Position # 00653

Pay Band 6, Level I Hiring Range: \$54,580 – 77,000

**Closing Date: May 12, 2014**

Join the Health Care Services team of the Virginia Medicaid program as the Operations Lead for the Medicaid Managed Care Program. Over 700,000 (70%) individuals are now enrolled in one of seven Medicaid health plans. We are seeking a dynamic person that will lead day-to-day operations as well as integrate Medicaid reform initiatives into operational processes. This position will play a major role in forming and leading a new operations team to manage an expanding managed care population along with implementing enhanced capabilities for accountability and integrity of daily operations. The successful candidate must have demonstrated competence in a health care administration or managed care operations environment. Requires extensive professional experience and demonstrated leadership in organizational development, performance and staff management. Requires proven ability to interact and communicate effectively with individuals at all organizational levels with internal and external clients. Must have proven ability in contract management and compliance activities. Must be proficient using data analysis software as well as spreadsheet and presentation software. Prefer Master's degree in business, health or public administration.

**ONLINE STATE APPLICATION REQUIRED**

Resumes will not substitute for complete state applications. DMAS will only accept online applications submitted through the Recruitment Management System (RMS) by 5:00 p.m. on the closing dates referenced above.

**FAXED, E-MAILED, OR PAPER APPLICATIONS WILL NOT BE ACCEPTED**

Receptionist: 804-786-5408, TDD 800-343-0634

**Web Sites for Vacancy Listings**

RMS: <http://jobs.agencies.virginia.gov/applicants/Central?search=602>

DMAS: [http://www.dmas.virginia.gov/ab-position\\_vacancies.htm](http://www.dmas.virginia.gov/ab-position_vacancies.htm)

**Applicants needing accommodation to apply for openings should contact the DMAS receptionist for additional information.**

**EEO/AA/ADA**