

**DEPARTMENT OF MEDICAL ASSISTANCE SERVICES  
EMPLOYMENT OPPORTUNITY**

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

**MEDICAL FACILITIES INSPECTOR**

Role Title: Health Care Compliance Specialist II

Position # 00879

Pay Band 5 Level I Hiring Range: \$41,778 – \$66,000

**Closing Date: January 12, 2015**

The Program Integrity Division seeks **two** self-motivated professionals to determine through post-payment, complaint-based, and routine audit review that criteria for reimbursement are met according to federal, state regulations and policy for all Medicaid programs, with primary focus on Mental Health (MH) services. This position is responsible for identifying overpayments and potential fraud and abuse, as well as validating compliance with federal and state regulations and policy. The successful candidate must have comprehensive knowledge of utilization review and health care compliance audits with a primary focus on mental health needs of the elderly, children, disabled and others with special health care needs. Must have demonstrated ability to analyze data, interpret and apply federal /state health care regulations and policy, and identify discrepancies between program requirements and documented health care services. Requires experience conducting utilization review activities in a long-term care or acute care environment, provider agency, or within a state Medicaid program. Must have experience analyzing mental health care documentation to determine eligibility and appropriateness for services. Requires excellent oral and written communication skills to prepare comprehensive reports and present findings in administrative hearings. Must have demonstrated ability to organize and prioritize work, as well as work in a team setting. Bachelor's degree preferred with major coursework in mental health, social work, human services, nursing, or related fields; Master's degree strongly preferred. **This position requires occasional travel; some overnight travel.**

ONLINE STATE APPLICATION REQUIRED

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the Recruitment Management System (RMS) by 5:00 p.m. on the closing dates referenced above.

**FAXED, E-MAILED, OR PAPER APPLICATIONS WILL NOT BE ACCEPTED**

Receptionist: 804-786-5408, TDD 800-343-0634

**Web Sites for Vacancy Listings**

RMS: <http://jobs.agencies.virginia.gov/applicants/Central?search=602>

DMAS: [http://www.dmas.virginia.gov/ab-position\\_vacancies.htm](http://www.dmas.virginia.gov/ab-position_vacancies.htm)

**Applicants needing accommodation to apply for openings should contact the DMAS receptionist for additional information.**

**EEO/AA/ADA**