

**DEPARTMENT OF MEDICAL ASSISTANCE SERVICES  
EMPLOYMENT OPPORTUNITY**

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

**PACE PROGRAM SPECIALIST**

Role Title: Health Care Compliance Specialist II

Position # 00473

Pay Band 5 Level I – Hiring Range: \$41,778 - \$60,000

**Closing Date: July 7, 2014**

This position assists in the management, oversight and development of the Program of All-Inclusive Care for the Elderly (PACE) in the commonwealth offering comprehensive, integrated acute and long term care services for frail elderly individuals over age 55. The incumbent will serve as a technical expert and liaison for Virginia PACE programs, conduct routine on-site technical, educational and quality management reviews as well as work as a liaison for the Centers for Medicare and Medicaid services. Applicants must have the ability to work with health care providers, have a demonstrated ability to successfully lead and manage projects and to be an effective leader as part of the Virginia PACE Team. Knowledge of PACE or comparable experience in Long Term Care or Managed Care Programs strongly preferred. Requires the ability to research and identify changes in programs and policy as well as interpret state and federal regulations. Must demonstrate strong communication skills to include the ability to lead and facilitate training, develop reports and communicate effectively with all levels of an organization. Incumbent must possess knowledge of computer systems, data management and analytical skills. Master's degree or RN preferred with coursework in public, business or health administration. **REQUIRES VALID DRIVER'S LICENSE. REQUIRES TRAVEL.**

ONLINE STATE APPLICATION REQUIRED

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the Recruitment Management System (RMS) by 5:00 p.m. on the closing dates referenced above.

**FAXED, E-MAILED, OR PAPER APPLICATIONS WILL NOT BE ACCEPTED**

Receptionist: 804-786-5408, TDD 800-343-0634

Web Sites for Vacancy Listings

RMS: <http://jobs.agencies.virginia.gov/applicants/Central?search=602>

DMAS: [http://www.dmas.virginia.gov/ab-position\\_vacancies.htm](http://www.dmas.virginia.gov/ab-position_vacancies.htm)

**Applicants needing accommodation to apply for openings should contact the DMAS receptionist for additional information.**

**EEO/AA/ADA**