

**DEPARTMENT OF MEDICAL ASSISTANCE SERVICES
EMPLOYMENT OPPORTUNITY**

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

RECIPIENT AUDIT UNIT SENIOR INVESTIGATOR

Role Title: Health Care Compliance Specialist II

Position: #00033

Pay Band 5, Level I Hiring Range: \$41,778 - \$61,000

Closing Date: December 29, 2014

Program Integrity Division seeks Medicaid professional to serve as lead investigator. This position monitors and oversees the internal recipient eligibility review process to ensure that reviews are properly audited, investigated, and documented in compliance with Medicaid and FAMIS laws, regulations, and policies. The incumbent also acts as the trainer and source of reference for investigative staff and supports the Recipient Audit Supervisor. Applicants must have working knowledge of fiscal and accounting functions, legal document analysis, eligibility review, and quality assurance. Requires extensive knowledge of Medicaid, FAMIS, State/Local Hospital (SLH) policies for all recipient categories. Must have experience with current investigative techniques. Must have demonstrated ability to assess and apply complex legal, financial, and eligibility issues. Requires demonstrated ability to interpret and apply complex statutes and regulations, as well as analyze audit findings. Requires extensive experience analyzing computer generated reports, financial, and medical records to determine irregularities and patterns of abuse. Must be proficient using the PC and software applications including spreadsheets and word processing. Requires considerable experience with the Fraud Reporting Oracle database, as well as welfare fraud investigations and prosecutions. Proven ability to communicate effectively, verbally and in writing, including thorough explanation of policies and statutes is required. Prefer degree with major coursework in accounting, auditing, criminal justice, human services, or related field; relevant combination of training/experience may be substituted. Valid Virginia driver's license is required for periodic travel to assigned regions within the state.

ONLINE STATE APPLICATION REQUIRED

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the Recruitment Management System (RMS) by 5:00 p.m. on the closing dates referenced above.

FAXED, E-MAILED, OR PAPER APPLICATIONS WILL NOT BE ACCEPTED

Receptionist: 804-786-5408, TDD 800-343-0634

Web Sites for Vacancy Listings

RMS: <http://jobs.agencies.virginia.gov/applicants/Central?search=602>

DMAS: http://www.dmas.virginia.gov/ab-position_vacancies.htm

Applicants needing accommodation to apply for openings should contact the DMAS receptionist for additional information.

EEO/AA/ADA