

**DEPARTMENT OF MEDICAL ASSISTANCE SERVICES
EMPLOYMENT OPPORTUNITY**

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

INNOVATION SENIOR POLICY ANALYST

Role Title: Policy & Planning Specialist II

Position #01043

Pay Band 5 Level I Hiring Range: \$42,614 - \$85,000

Closing Date: August 8, 2016

Exciting opportunity in the Office of Innovation and Strategy for an experienced policy analyst to lead complex Medicaid program innovation and strategy efforts to improve the Medicaid delivery system and ensure that quality health services are provided to the citizens of the Commonwealth. The Senior Policy Analyst performs comprehensive policy analysis that leads to program strategy and design. The incumbent develops policy decision briefs, proposals, and reports to support programs and initiatives, and performs in-depth analysis, design, and development of complex health care or human services programs and policies. Applicants must have proven ability to successfully work with a large number of diverse stakeholder groups. Requires considerable knowledge of managing complex projects and an understanding of complex governmental organizations. Must have experience with project management and agency services and delivery techniques in a data driven organization. Must have proven ability to communicate effectively with stakeholders and participants, including leading groups and writing comprehensive reports. Requires demonstrated ability to plan, organize, and execute complex assignments within short time frames with minimal direction. Several years related work experience required. Graduation from a college of university with course work in health administration, social work, public policy, public administration or related field preferred; master's degree strongly preferred.

ONLINE STATE APPLICATION REQUIRED

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the RMS **by 11:59 p.m.** on the referenced closing date. Faxed, emailed, or hand delivered applications or resumes will not be accepted and resumes will not substitute for a complete state application. Applications must include complete work history, including periods of unemployment if applicable. Consideration for an interview is based solely on the information within the application.

Receptionist: 804-786-5408, TDD 800-343-0634

Web Sites for Vacancy Listings

RMS: <https://virginiajobs.peopleadmin.com/>

DMAS: http://www.dmas.virginia.gov/Content_pgs/ab-emp.aspx

Applicants who require accommodation to apply for Agency openings should contact the DMAS receptionist for assistance.

EEO/AA/ADA