

**DEPARTMENT OF MEDICAL ASSISTANCE SERVICES
EMPLOYMENT OPPORTUNITY**

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

**THIS IS A RE-ANNOUNCEMENT
PREVIOUS APPLICANTS ARE UNDER CONSIDERATION**

MEDICAL FACILITIES INSPECTOR

Role Title: Health Care Compliance Specialist II

Position: #W0122

Pay Band 5, Level I Hiring Range: \$20.09 - \$26.00 per hour

HOURLY POSITION – NO STATE BENEFITS

Closing Date: September 8, 2015

Program Integrity Division seeks a health care professional to conduct audits of fee-for-service providers enrolled in the Medicaid program to determine compliance with federal/state regulations and policies. This position is part of an audit team located in Richmond, Virginia with responsibility for travel throughout the state in order to investigate complaints, audit payments, and identify potential waste, fraud, and abuse. Requires working knowledge of principles and technical methods of medical auditing, utilization review, and utilization management for all Medicaid programs. Requires recent experience assessing complex medical and financial audit issues, and interpreting complex statutes and regulations. Must have demonstrated ability to analyze data and identify/ resolve problems. Must be proficient using PC with spreadsheet and word processing software to analyze audit findings and prepare comprehensive reports. Must have demonstrated experience preparing comprehensive reports, and developing and conducting training. Prefer degree with major coursework in nursing, quality assurance, auditing/accounting principles or related field. An equivalent combination of training/experience in medical audit or utilization review may substitute for degree. **Current Virginia RN License or other specialized certification, e.g., Registered Health Information Administrator (RHIA), Certified Professional Coder (CPC) preferred. Some overnight state travel required; valid state driver's license required.** This hourly position is limited to 29 hours per week/ 1500 hours per year.

ONLINE STATE APPLICATION REQUIRED

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the RMS by 11:59 p.m. on the referenced closing date. Faxed, emailed, or hand delivered applications or resumes will not be accepted and resumes will not substitute for a complete state application. Applications must include complete work history, including periods of unemployment if applicable. Consideration for an interview is based solely on the information within the application.

Receptionist: 804-786-5408, TDD 800-343-0634

Web Sites for Vacancy Listings

RMS: <http://jobs.agencies.virginia.gov/applicants/Central?search=602>

DMAS: http://www.dmas.virginia.gov/Content_pgs/ab-emp.aspx

Applicants needing accommodation to apply for openings should contact the DMAS receptionist for additional information.

EEO/AA/ADA

