

**DEPARTMENT OF MEDICAL ASSISTANCE SERVICES
EMPLOYMENT OPPORTUNITY**

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

SENIOR POLICY ANALYST FOR INNOVATION AND REFORM

Role Title: Policy and Planning Specialist II

Position: #01012

Pay Band 5, Level II, Hiring Range: \$45,000 - \$71,305

Closing Date: February 8, 2016

Opportunity to serve as a Senior Policy Analyst and play a key role in the development and implementation of complex Medicaid innovation and reform efforts. This position will play a lead role in managing the analysis and coordination of broad-scale Medicaid innovations. This position will develop comprehensive policy analysis that leads to program strategy, design, and new initiatives. This position will draft decision briefs, proposals, and reports to support program initiatives. This position will also serve as the DMAS representative for a wide range of inter-agency initiatives and work collaboratively with taskforces led by the Governor's Office, Secretary's Office, other agencies, legislative committees, and other stakeholders. Applicants must have demonstrated experience with managing large groups of stakeholders or diverse teams. Requires the ability to plan, organize, implement and monitor large scale/time sensitive projects. Experience in health policy required. Experience with Medicaid policy and programs preferred. Must be skilled in technical writing and be able to complete multiple complex assignments within short time frames with minimal direction. Degree with major course work in social work, health, business, public policy or public administration preferred; master's degree preferred.

ONLINE STATE APPLICATION REQUIRED

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the RMS by **11:59 p.m.** on the referenced closing date. Faxed, emailed, or hand delivered applications or resumes will not be accepted and resumes will not substitute for a complete state application. Applications must include complete work history, including periods of unemployment if applicable. Consideration for an interview is based solely on the information within the application.

Receptionist: 804-786-5408, TDD 800-343-0634

Web Sites for Vacancy Listings

RMS: <https://virginiajobs.peopleadmin.com/>

DMAS: http://www.dmas.virginia.gov/Content_pgs/ab-emp.aspx

Applicants who require accommodation to apply for Agency openings should contact the DMAS receptionist for assistance.

EEO/AA/ADA