

# Checklist for Virginia Hospital Case Management/Social Work/Discharge Planning Staff to utilize for Discharge Planning of Virginia Medicaid Patients

Note: Medicaid patients have the right to choose their living options and to choose their providers of care prior to discharge

**Medicaid patient options for patients needing post-discharge health care are as follows:**

## **\*Discharge to Home with Home and Community Based Waivers or PACE (Program of All-Inclusive Care for the Elderly) (\*preferred option):**

### Tasks to do prior to discharge home with Home and Community Based Waivers or PACE:

- Complete UAI 12-page assessment, DMAS-96 and 97 forms, and Level 1 (and Level 2 if applicable)
- Provide list of personal care agencies or consumer direction options for patient to choose the provider for their care (\*refer to DMAS search link below and the attached handout for waiver services offered)
- Arrange for home health nursing or therapies, and/or outpatient rehabilitation therapies, if applicable
- Arrange for Durable Medical Equipment (DME) and Supplies, if applicable
- Arrange for referral to PACE site (refer to link listed below for PACE)
- Consider specific medical considerations and necessary items for return home
- Address follow up appointments, prescriptions, medical professional contact information, etc., as identified on the discharge summary report
- Verify that the home is accessible for the patient
- Arrange for transportation needs and community transition

### **Discharge to Residential:** (similar discharge tasks as listed above; UAI not required)

- DBHDS Group/Residential Homes

### **Discharge to Facility:** (discharge tasks include UAI completion and transportation arrangements)

- ALF – Assisted Living Facility
- NF – Nursing Facility
- SNF – Skilled Nursing Facility (Medicare rehab)
- Acute Rehabilitation Hospital

## **Placement Options and Community Resources – Web Site Links:**

1. DMAS Search for Forms and Providers of Service: [http://www.dmas.virginia.gov/Content\\_pgs/search-home.aspx](http://www.dmas.virginia.gov/Content_pgs/search-home.aspx)
2. Medicaid Home and Community Based Waivers and PACE: [http://www.dmas.virginia.gov/Content\\_pgs/ltc-home.aspx](http://www.dmas.virginia.gov/Content_pgs/ltc-home.aspx)
3. A Guide for Long Term Care Services in Virginia: [http://www.dmas.virginia.gov/Content\\_atchs/ltc/ltc-guide\\_srvcs.pdf](http://www.dmas.virginia.gov/Content_atchs/ltc/ltc-guide_srvcs.pdf)
4. Consumer Directed (CD) Services Workbook for EDCD: <http://www.vcu.edu/partnership/cdservices/resources/EDCD%20Workbook%2012-07.pdf>
5. Information re: ALFs and ADCC (Adult Day Care Centers): [http://www.dss.virginia.gov/family/adult\\_care.html](http://www.dss.virginia.gov/family/adult_care.html)
6. Information re: Nursing Facilities (NFs) can be found at: <http://www.vdh.state.va.us/OLC/LongTermCare/index.htm>
7. Information re: DBHDS group/residential homes can be found at: <http://www.dbhds.virginia.gov/ODS-default.htm>
8. No Wrong Door: <http://www.vda.virginia.gov/nowrongdoor.asp>
9. Virginia Navigator: <http://www.virginianavigator.org/virginianavigator/IndexEasyNav.aspx>
10. Virginia Easy Access: <http://www.easyaccess.virginia.gov/>