



COMMONWEALTH of VIRGINIA

Department of Medical Assistance Services

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May 20, 2014

Dear Medicaid Provider:

The Department of Medical Assistance Services will be conducting an informational WebEx session (webinar) entitled **Institutes for Mental Disease (IMD) Training** for Medicaid providers who are classified as a free-standing psychiatric hospital, a State Mental Hospital, or a Residential Treatment Facility at DMAS. This session is specifically targeted for the billers in these facilities and staff who write treatment plans. Topics to be discussed include:

- Background for the reasons for Changes
- Description of Billing Changes
- Description of Treatment Plan Changes
- Discharges and Admission Notification Rules
- Provider Requirements Changes
- Information on Further Training
- Q&A's

Institutes for Mental Disease (IMD) Registration Link

June 9, 2014 – 10:00 am - 11:30 am - Go to

<https://dmas.webex.com/dmas/k2/j.php?MTID=t028f0f9788c9ea541566598f716050b8> and register.

Once registration is approved, you will receive a confirmation email with all of the training details. The number of participants allowed in each session is limited. Once a session is full, additional registration requests will be waitlisted. Waitlisted individuals will be registered if a confirmed participant cancels. If you do not receive the confirmation email please call 804-225-4578. If you have any problems logging in on the day of the session please call 1-866-229-3239.

We look forward to your participation in our Medicaid Seminar. If you have any questions regarding these sessions, please call (804) 692-3267.

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NOTE: It is recommended that on the day of the training you begin logging onto WebEx at least 15-30 minutes prior to the start of the session, as you may need assistance from your information technology personnel in downloading the Web-Ex product. There is no fee for the download or for the session. You will need access to a computer (to view the power point presentations) and a telephone (to hear the audio portion of the meeting).

TO JOIN THE TELECONFERENCE

You must join the WebEx and the Teleconference (2 steps) for the WebEx to work in its entirety. However, if you want only to listen to the audio portion of the presentation, you may just join the Teleconference.

To join the teleconference please:

1. Dial 1-866-842-5779
2. When prompted, enter the conference code - **2025387321**