



## COMMONWEALTH of VIRGINIA

### DEPARTMENT OF MEDICAL ASSISTANCE SERVICES

600 East Broad Street, Suite 1300

Richmond, VA 23219

July 20, 2016

#### ADDENDUM No. 5 TO VENDORS:

**Reference Request for Proposal:** RFP 2016-05, Enterprise Data Warehouse Solution

**Dated:** June 15, 2016

**Proposal Due Date:** August 8, 2016

Below are updates that may delete, add, modify or clarify certain aspects of the aforementioned RFP. Please incorporate as necessary.

#### 1. Global change for references to Core Services Solution (CSS)

Unless otherwise specified in this addendum, all references to “Core Services Solution” and “CSS” are changed to “Modular Core Services Solutions” and “MCSS” respectively.

#### 2. Update to Table 1 – MES Production Environment Phases

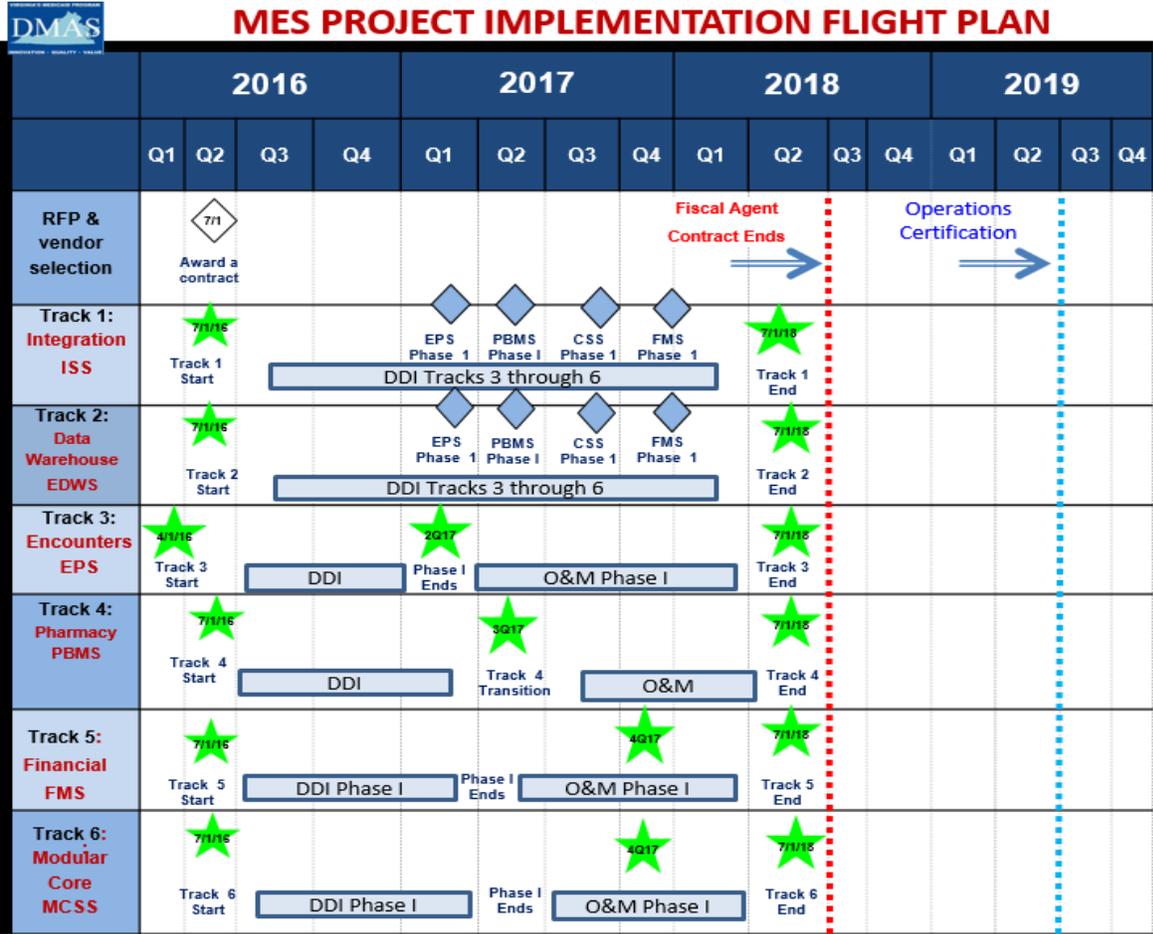
Table 1 – MES Production Environment Phases is updated for changes to “Core Services Solution” and to include the Business Process Areas for the Integrated Services Solution and Enterprise Data Warehouse Solution RFPs. The following table replaces what was previously in the RFP as table 1.

MES RFP	Business Process Areas
Modular Core Services Solutions: 1. Provider Services Solution 2. Care Management Solution 3. Plan Management Solution 4. Performance Management Solution 5. Operations Services Solution	<ul style="list-style-type: none"> <li>➤ DDI Phase I: Provider Services Solution with all related Portal access</li> <li>➤ DDI Phase II: Care Management Solution, Operations Services Solution, Performance Management Solution, and Plan Management Solution</li> </ul>
Financial Management Solution	<ul style="list-style-type: none"> <li>➤ DDI Phase I: Financial Accounting &amp; Reporting</li> <li>➤ DDI Phase II: General Ledger, Accounts Receivable Management, Accounts Payable Management, Fiscal Management, and Payment and Reporting</li> </ul>

MES RFP	Business Process Areas
Pharmacy Benefit Management Solution	➤ DDI Phase: General/Claims Processing, Drug Utilization Review (DUR), Utilization Management, Service Authorization, Third Partly Liability (TPL), Encounters, Drug Rebate, Optional Services
Encounter Processing Solution (in-house)	➤ DDI Phase I: New Encounters Carve out ➤ DDI Phase II: All other Encounters
Integrated Services Solution	➤ DDI Phase I: Integrated Services Solution ➤ DDI Tracks 3-6: All other MES Solutions
Enterprise Data Warehouse Solution	➤ DDI Phase I: Enterprise Data Warehouse Solution ➤ DDI Tracks 3-6: All other MES Solutions

**3. Update to Figure 1 – Integration Project Implementation Flight Plan Model**

Figure 1 – Integration Project Implementation Flight Plan Model is updated to reflect the naming change for Track 6 from “Core CSS” to “Modular Core MCSS,” as shown below.



**4. Update to Figure 3 – DMAS MES EDWS Business Domain View of the Future State**

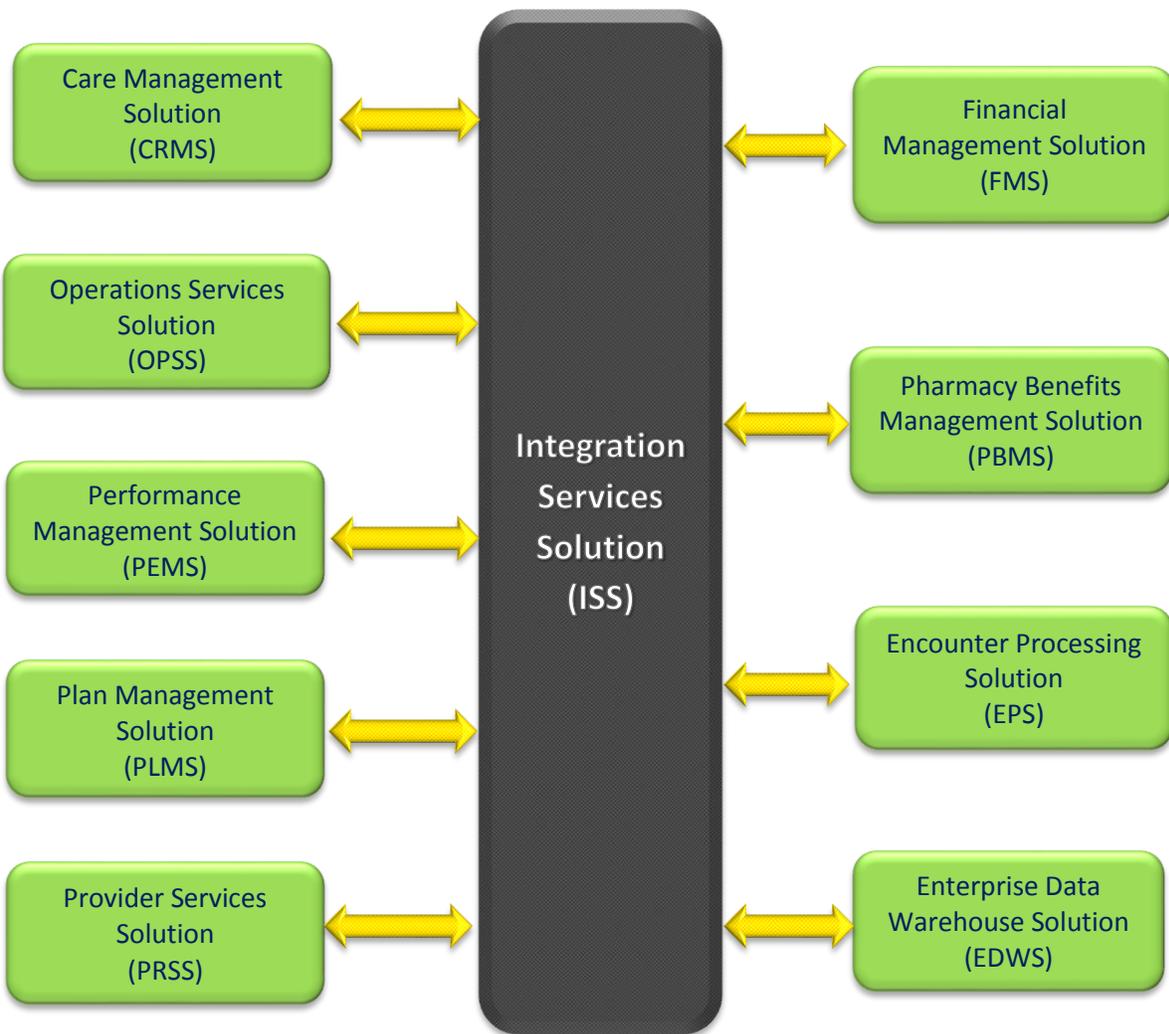
Figure 3 – DMAS MES EDWS Business Domain View of the Future State is updated to reflect the change from the Core Services Solution to the Modular Core Services Solutions. The revised Figure 3 diagram is shown below in Attachment 2.

**5. Update to Figure 4 – DMAS MES EDWS Technical and Information Architecture View of the Future State**

Figure 4 – DMAS MES EDWS Technical and Information Architecture View of the Future State is updated to reflect the change from the Core Services Solution to the Modular Core Services Solutions. The revised Figure 4 diagram is shown below in Attachment 3.

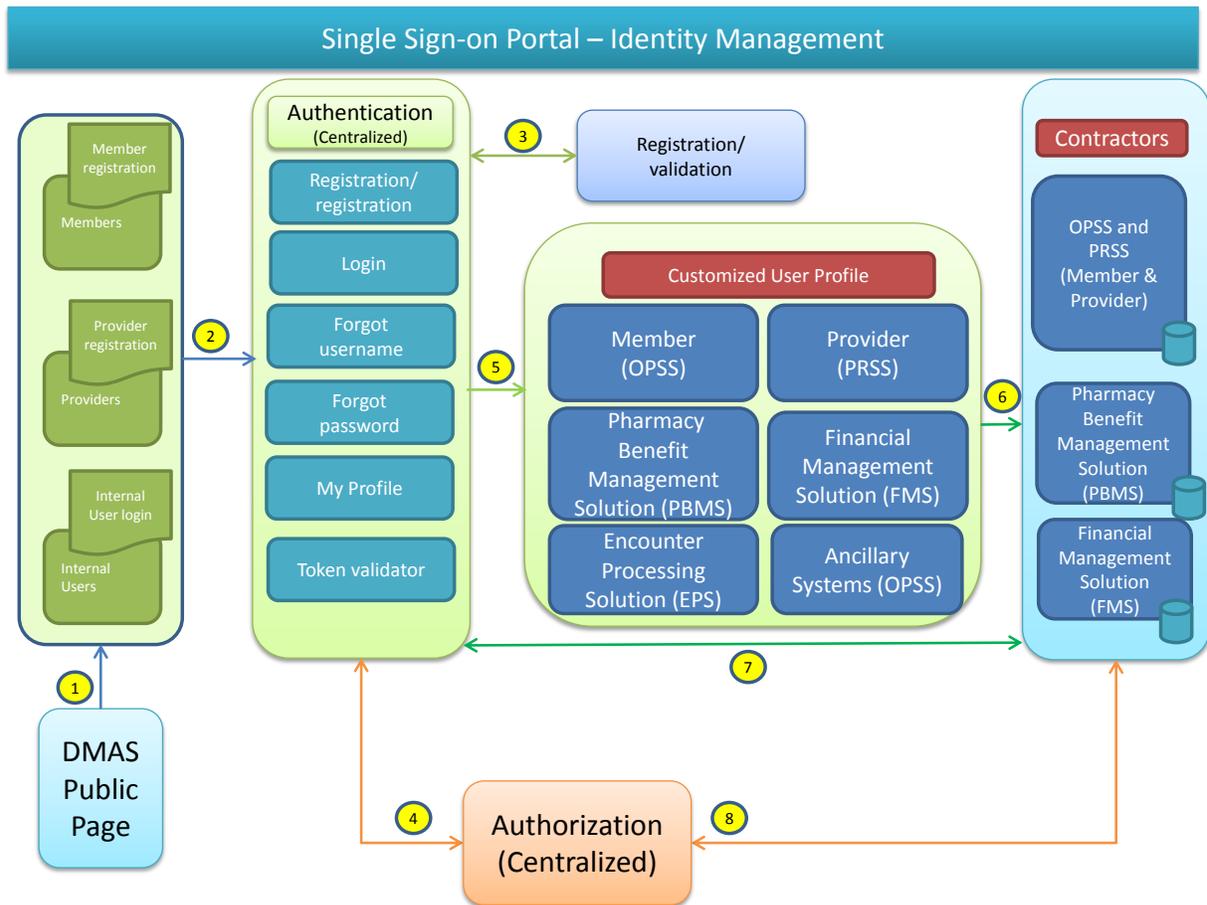
**6. Update to Figure 7 – High-Level Schematic Representation of the COO of the new MES**

Figure 7 – High-Level Schematic Representation of the COO of the new MES is updated to reflect the change from the Core Services Solution to the Modular Core Services Solutions. The revised Figure 7 diagram is shown below.



## 7. Update to Figure 8 – High Level Diagram for Identity and Access Management

Figure 8 – High Level Diagram for Identity and Access Management is updated to reflect the change from the Core Services Solution to the Modular Core Services Solutions. The revised Figure 8 diagram is shown below.



## 8. Updated section 6.f.3 – Contractor Personnel

RFP section 6.f.3 has been revised to clarify personnel roles, qualifications, and Richmond Based staffing requirements identified in Table 8 – DDI Key Personnel Requirements and Table 9 – Operations Key Personnel Requirements. The resulting section 6.f.3 is as follows, and replaces the entire section as currently written in the RFP:

The roles and related qualifications listed in the table below represent preferred requirements for the key Contractor personnel proposed for this engagement. However, other than the personnel identified as required to be based in Richmond, the Contractor may propose alternative or additional personnel roles and qualifications based on its methodology and solution. Additional relevant experience may be substituted for educational requirements. In proposed personnel resumes, the Contractor shall demonstrate how each proposed team member fulfills the following requirements specified for their role (Tables 8 and 9), as well as general expectations for the position, including but not limited to:

- Ability to effectively communicate with appropriate levels within the Contractor’s organization and MES program team
- Experience with MITA 3.0 Framework including the Seven Conditions and Standards
- Ability to solve problems and resolve conflicts

The key personnel represents staff that we believe are required and dedicated to the project and will interface directly with the DMAS team. It is understood that additional staff will be needed.

**Table 8: DDI Key Personnel Requirements**

DDI Role	Years of Medicaid or Health Plan Experience	Preferred Minimum Years of Experience in Role	Richmond Based	Education/ Certification
Hardware/Infrastructure Specialist	N/A	10 years	Optional	Degree in Information Systems or equivalent experience
Network Engineer	N/A	8-10 years	Optional	Degree in Information Systems or equivalent experience
Data Architect/ Data Modeler /Database and Data Mart Designer	No less than 4 years	10 years	Optional	Degree in Information Systems or equivalent experience
Project Manager	Data warehouse and Healthcare experience preferred	5-10 years	Required	PMP, Scrum Master
Senior ETL Engineer and Database Developer	No less than 4 years	7-10 years	Optional	Degree in Information Systems or equivalent experience
Database Administrator (DBA)	N/A	7-10 years	Optional	Any database certification relevant to the solution
Health care data warehouse specialist and Requirements Engineer	10-15 years	15 years	Required	Certified Business Analysis Professional (CBAP)
Quality Assurance and Testing Engineer	No less than 4 years	5-10 years	Optional	Degree in Information Systems or equivalent experience
Metadata Management Specialist	2-4 years	5-10 years	Preferred	Degree in Information Systems or equivalent experience

DDI Role	Years of Medicaid or Health Plan Experience	Preferred Minimum Years of Experience in Role	Richmond Based	Education/ Certification
ETL Engineer and Database Developer	2-7 years	2-7 years	Optional	Degree in Information Systems or equivalent experience
Data Quality Monitoring Tool Administrator & Specialist	2-5 years	5-10 years	Optional	CIMP Certification
Report Developer and BI Specialist	No less than 4 years	5-10 years	Required	SAS certification or any relevant BI certification, Tableau expert, depending on the solution
Security Specialist	N/A	7-10 years	Optional	CCNA certification with Security concentration or CCSP

**Table 9: Operations Key Personnel Requirements**

Operations Role	Years of Medicaid or Health Plan Experience	Preferred Minimum Years of Experience in Role	Richmond Based	Education/ Certification
Technical Production support	2-5 years	2-5 years	No	
Project Manager	Data warehouse and Healthcare experience preferred	5- 10 years	Required	PMP, Scrum Master
Accounts Manager	Data warehouse and Healthcare experience preferred	5- 10 years	No	Degree in Business Administration or equivalent experience
ETL Engineer	1-3 years	2-5 years	Optional	
DBA	N/A	2-5 years (Depends on support level, criticality and response time)	Optional	Any database certification relevant to the solution

Operations Role	Years of Medicaid or Health Plan Experience	Preferred Minimum Years of Experience in Role	Richmond Based	Education/Certification
Hardware/Infrastructure Specialist	N/A	2-5 years (Depends on support level, criticality and response time)	Optional	
Data Architect and Data Modeler	2-5 years	5-10 years	Optional	

Note: "Optional" for **Richmond Based** will still require that the individual filling the role be onsite as needed, such as for specific phases and periodic meetings.

### 9. Update to section 9.b.2.1 Volume 1 – Technical Proposal

A new numbered item section (#3) is added in section 9.b.2.1 Volume 1 – Technical Proposal, subsection File 3: Scope of Work, as follows:

**3. DMAS Defined Options:** Contractor shall provide a detailed response to each of the following sections of RFP *Section 3.c., DMAS Defined Options*, using the heading titles provided below.

3.1 Mandatory Pricing Options

3.2 Optional Pricing Options

**See Attachment 1 (below) for additional questions posed by Offerors and the Department of Medical Assistance Services (DMAS) responses.**

Please note some questions may take additional time to generate an adequate response. If you do not see a response to a question you have submitted, please monitor the DMAS and eVA website for future addendums.

A signed acknowledgment of this addendum must be received by this office, either prior to the proposal due date and hour required or attached to your proposal response. Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document must be signed.

Sincerely,



**Christopher M. Banaszak**  
DMAS Contract Manager

**Name of Firm:** \_\_\_\_\_

**Signature and Title:** \_\_\_\_\_

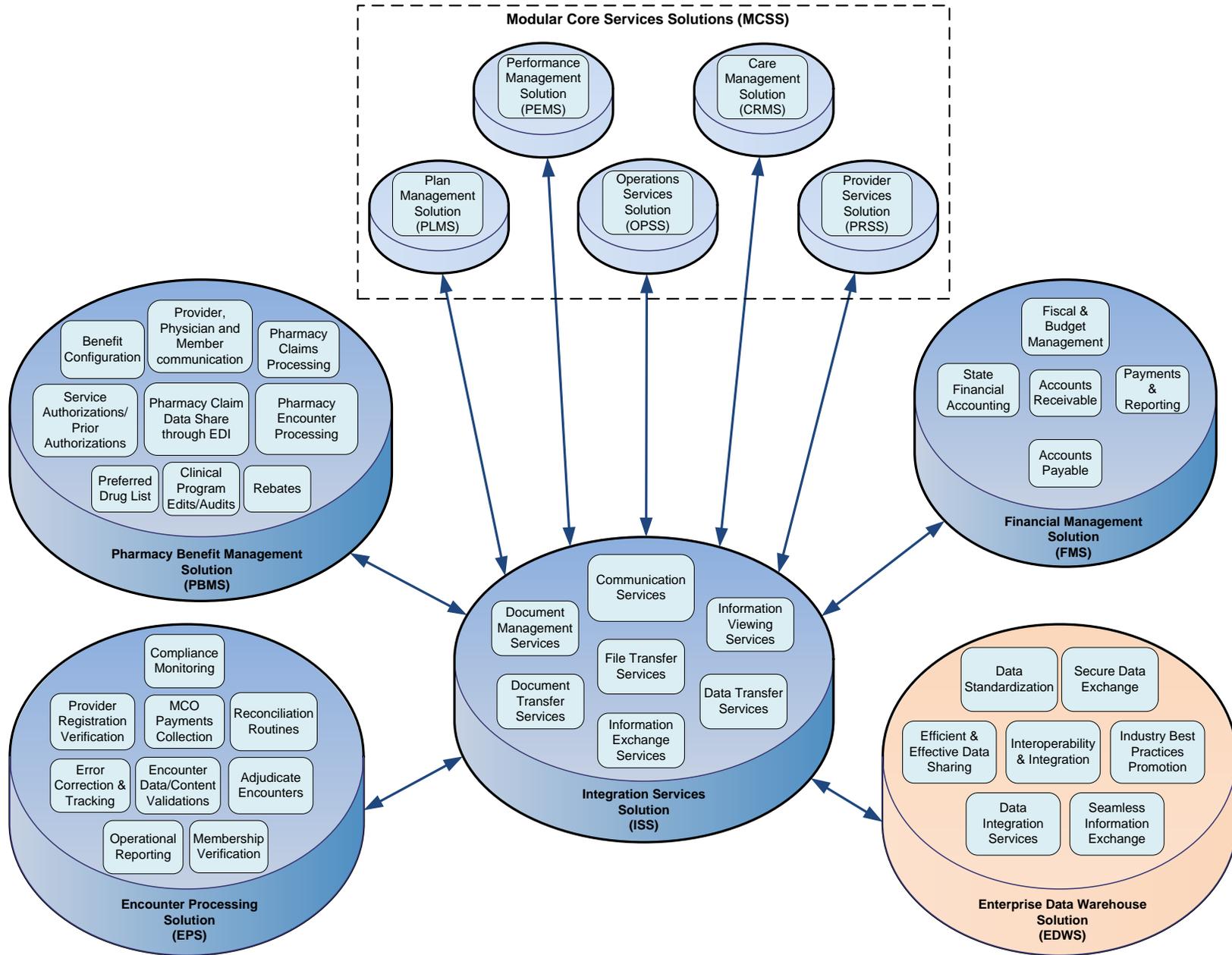
**Date:** \_\_\_\_\_

**Attachment 1**  
**RFP 2016-05, Addendum 5**  
**Offerors Questions and DMAS Responses**

RFP	Question #	RFP Cite	Offeror Question	DMAS Response
EDWS	12	General	Please share the anticipated Notice of Intent to Award date.	At this time, the posting of an Award Notice or Notice of Intent to Award is unknown.
EDWS	13	Appendix I	The "Completion/Updates" column shows numerous delivery phrased as "x weeks after contract signed". Please provide the anticipated Contract signing date so that Contractors may provide a realistic and achievable schedule for milestones and deliverables and incorporate said dates in to the draft master project work plan.	At this time, the timing of the execution of a contract is unknown. DMAS does not expect contractors to use actual "hard" dates in the drafting of master project work plans. Instead, contractors should use time frames (i.e. one week, two weeks, etc.) with milestones/deliverables projected out from when a contract is executed. Hard dates within the contractors master work plan will be discussed and finalized during negotiations.
EDWS	14	RTM	I wanted to follow up regarding addendum 1 that was posted last week. The addendum indicated there were updates made to the Requirements Traceability Matrix. Could you please kindly point us to the location of that updated document referenced in addendum 1.	The updated RTMs have been posted on both the eVA and DMAS websites. The file name is "RFP 2016-05 EDWS, Addendum 1, RTM - V12.0".
EDWS	15	General	The RFP references 200 concurrent users and 30 BI/Report developers, will this the extent of the entire user population for EDW?	The referenced concurrent users and B/I report developer totals are to be used for Offeror pricing. As part of contract negotiation this may be revisited.
EDWS	16	EDWS-EDI-010	Does Commonwealth have a predefined and preferred template for these correspondences?	No.

**Attachment 2**  
**RFP 2016-05, Addendum 5**

**Figure 3 – DMAS MES EDWS Business Domain View of the Future State**



**Attachment 3**  
**RFP 2016-05, Addendum 5**

**Figure 4 – DMAS MES EDWS Technical and Information Architecture View of the Future State**

