



COMMONWEALTH of VIRGINIA

DEPARTMENT OF MEDICAL ASSISTANCE SERVICES

600 East Broad Street, Suite 1300

Richmond, VA 23219

July 5, 2016

ADDENDUM No. 1 TO VENDORS:

Reference Request for Proposal: RFP 2016-04, Integration Services Solution

Dated: June 15, 2016

Proposal Due Date: July 29, 2016

Below are updates that may delete, add, modify or clarify certain aspects of the aforementioned RFP. Please incorporate as necessary.

1. Add to RFP Appendix I – Milestones and Deliverables

Insert the following four (4) table entries in Appendix I – Milestones and Deliverables in the table planning section, between Configuration Management Plan and Conversion Plan.

Draft Policy and Procedures Manual	6 weeks after contract signed	Each Contractor
Final Policy and Procedures Manual	12 weeks after contract signed	Each Contractor
Operating Level Agreement	Per request	Each Contractor
Service Management Manual	12 weeks after contract signed	ISS Contractor

2. Add to RFP Appendix J.2 – Major Milestones and Deliverables

- a. Renumber each of the Appendix J.2 – Major Milestones and Deliverables requirements starting with Requirement ID ISS-PROJ-DDI-023 by an increment of 4 (i.e. ISS-PROJ-DDI-023 is renumbered to ISS-PROJ-DDI-027).
- b. After completing the renumbering, insert the following four (4) requirements just after the Requirement ID ISS-PROJ-DDI-022. The resulting table should be consecutively numbered from Requirement ID ISS-PROJ-DDI-001 through ISS-PROJ-DDI-068.

ISS-PROJ-DDI-023	The Contractor shall provide a draft of the Policy and Procedures Manual as described in the Managed Environment section in Exhibit H.
ISS-PROJ-DDI-024	The Contractor shall provide a final Policy and Procedures Manual as described in the Managed Environment section in Exhibit H.

ISS-PROJ-DDI-025	The Contractor shall provide an Operating Level Agreement as described in the Managed Environment section in Exhibit H.
ISS-PROJ-DDI-026	The Contractor shall provide a Service Management Manual as described in the Managed Environment section in Exhibit H.

The Requirements Traceability Matrix (RTM) in the DMAS procurement library reflects this revision.

3. Add to RFP Appendix J.12 – Integration Services

- a. Insert the following requirement to the end of the Appendix J.12 – Integration Services requirements table. The resulting table should have a total of four (4) requirements.

ISS-IS-004	The Contractor shall conform to the responsibilities and expectations of a Multisourcing Services Integrator, or MSI, as described in the Managed Environment section in Exhibit H.
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The Requirements Traceability Matrix (RTM) in the DMAS procurement library reflects this revision.

4. Section 9.D “Managed Environment” has been added to Appendix H.

The Appendix H document in the DMAS procurement library reflects this update.

See Attachment 1 (below) for additional questions posed by Offerors and the Department of Medical Assistance Services (DMAS) responses.

Please note some questions may take additional time to generate an adequate response. If you do not see a response to a question you have submitted, please monitor the DMAS and eVA website for future addendums.

A signed acknowledgment of this addendum must be received by this office, either prior to the proposal due date and hour required or attached to your proposal response. Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document must be signed.

Sincerely,



Christopher M. Banaszak
DMAS Contract Manager

Name of Firm: _____

Signature and Title: _____

Date: _____

Attachment 1
RFP 2016-04, Addendum 1
Offerors Questions and DMAS Responses

RFP	Question #	RFP Cite	Offeror Question	DMAS Response
ISS	1	General	What is the funding source for the contract?	Source of funding for contract is a combination of both State and Federal dollars.
ISS	2	General	What is the estimated contract value?	The estimated contract value is unknown at this time.
ISS	3	General	If applicable, who is the incumbent?	There is no current incumbent.
ISS	4	General	Many of the modern, SOA based technologies identified as needed by the ISS Vendor have only been central to the IT market in the last 4 to 6 years. The "Preferred Minimum Years' Experience" for the System Architect, Application Architect, Security Architect and Application Developer do not appear to align with these modern needs. Could DMS please confirm the "Preferred Minimum Years' Experience" for these technology roles?	The number of years' experience reflects the time spent in the area of specialty and not exclusively within a SOA based environment. It is critical for the SME to have a substantial level of experience in order to bring a wide breath of knowledge to the position.
ISS	5	General	ISS-NFR-DR-021 ISS-NFR-DR-022 and ISS-NFR-DR-024 These specific requirements reference EDWS. If these are incorrect and should reference ISS, please formally correct the requirements.	This is correct as it relates to the dependency between the EDWS and ISS solutions.