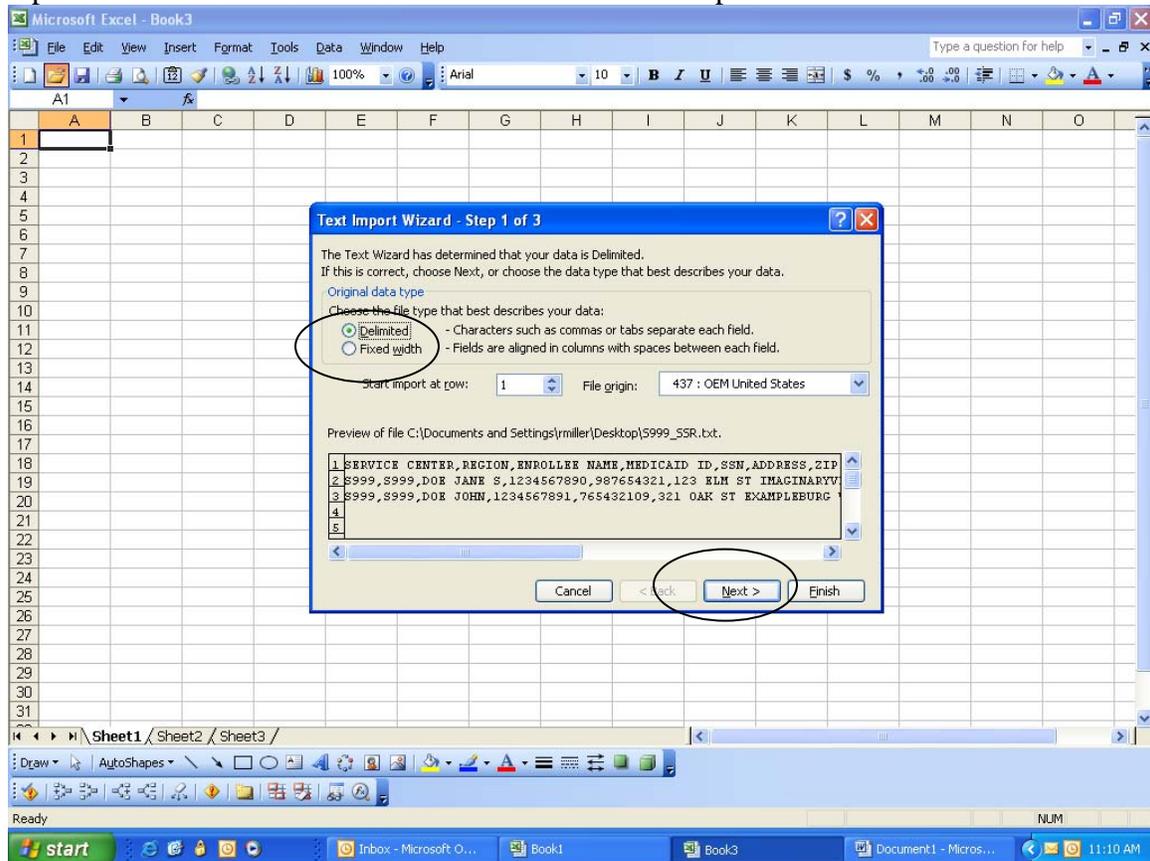


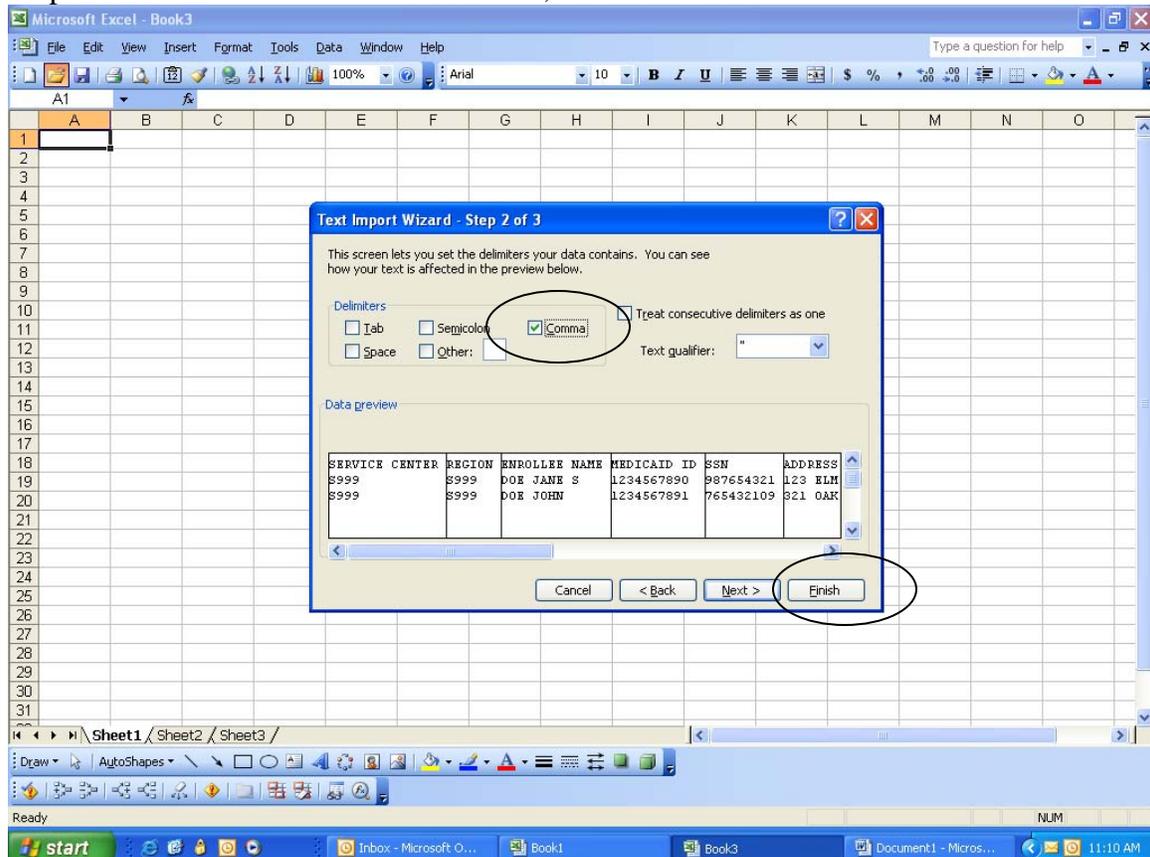
INSTRUCTIONS FOR FILE TRANSFER PROTOCOL

To Import the file into Excel:

Open the file with Excel. Excel will launch the Text Import Wizard.



Step 1: Make sure "Delimited" is selected, and hit "Next".

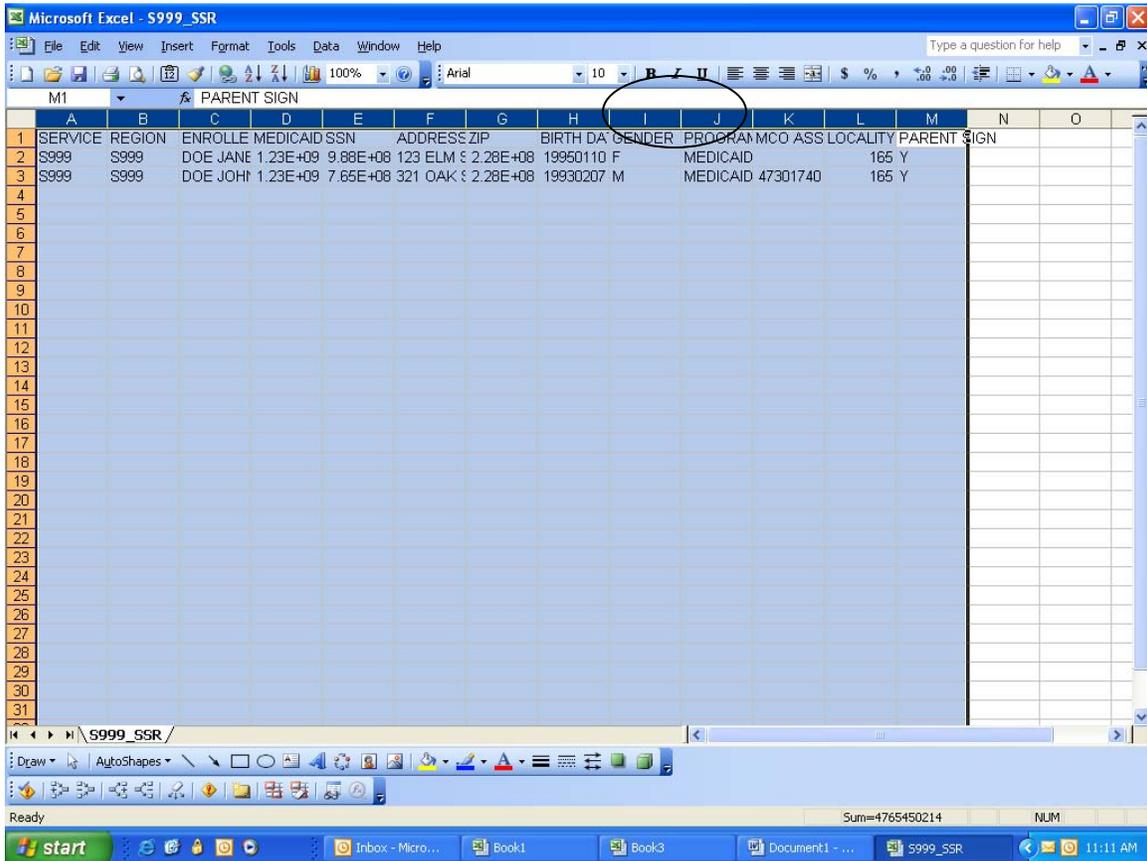


In Step 2, select "Comma", Make sure nothing else is checked, and then hit "Finish".

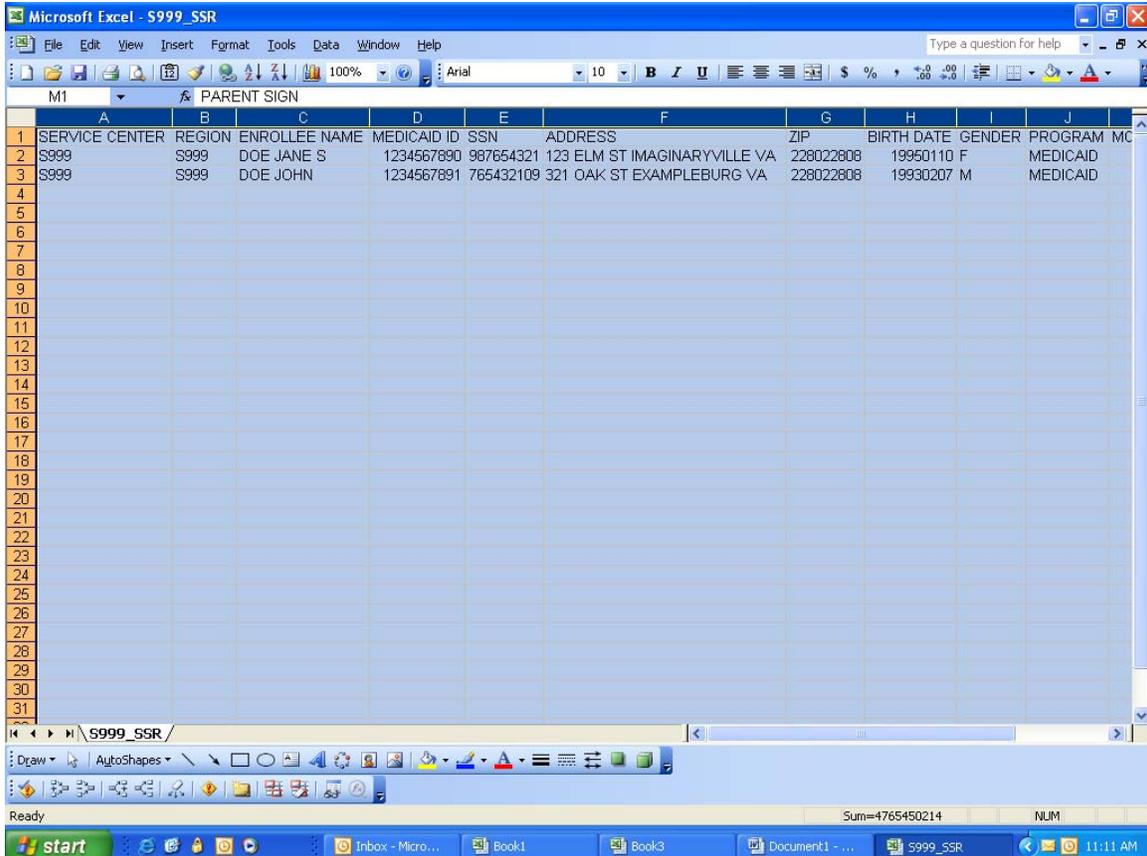
The screenshot shows a Microsoft Excel spreadsheet titled "S999_SSR". The spreadsheet has columns labeled A through O. The data is as follows:

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	SERVICE	REGION	ENROLLE	MEDICAID	SSN	ADDRESS	ZIP	BIRTH DA	GENDER	PROGRAM	MCO	ASS	LOCALITY	PARENT	SIGN
2	S999	S999	DOE JANE	1.23E+09	9.88E+08	123 ELM	2.28E+08	19950110	F	MEDICAID			165	Y	
3	S999	S999	DOE JOHN	1.23E+09	7.65E+08	321 OAK	2.28E+08	19930207	M	MEDICAID	47301740		165	Y	
4															
5															
6															
7															
8															
9															
10															
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27															
28															
29															
30															
31															

You will then see your data in a spreadsheet as above.



By selecting the columns, you can expand them to fit the data by double-clicking in between the column lines.

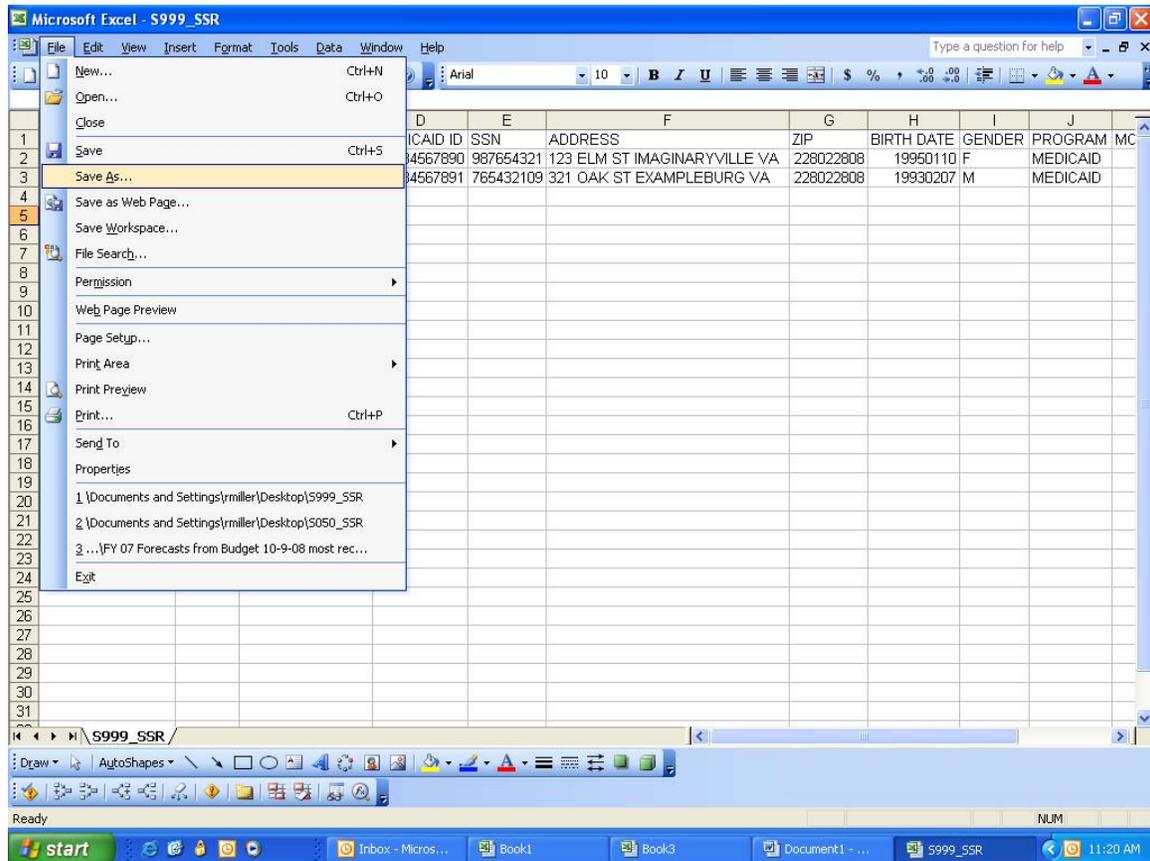


Now your data fits the cells and can be saved.

To save your file in Excel format:

Go to:

File... Save As...



Then...

