



COMMONWEALTH of VIRGINIA

Department of Medical Assistance Services

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September 30, 2008

Dear Medicaid Provider and Comprehensive Service Act Teams:

The Department of Medical Assistance Services will be conducting training seminars for Medicaid providers and Comprehensive Service Act (CSA) teams. The training will focus on **Treatment Foster Care-Case Management (TFC-CM)**, **Residential Treatment Facility (RTF) – Level C**, and the **Children’s Mental Health Program (CMHP)**. This training is recommended for administrators, clinicians, and staff responsible for services, prior authorizations, referrals, registration/eligibility verification, billing and claims follow-up. This seminar is also recommended for local CSA teams and Community Service Board staff to receive information regarding referring children for these services.

Attached you will find an agenda and information on the seminar sites, dates and times. DMAS will be accepting online registrations for these seminars. In order to ensure prompt receipt of your registration, we strongly recommend the online registration process. Online Medicaid training registration information can be accessed at www.dmas.virginia.gov. Click **Upcoming Training Events** and Select **Online Registration**, use **SESSION ID 809**. **There is limited space available and registrations will be handled on a first come, first served basis.** The completed registration must be received in our office **five (5)** business days prior to the scheduled session. **You will be contacted only if we are unable to accommodate your registration request.** It will **not** be possible to accept seminar registrations by phone.

People needing reasonable accommodations, should contact the Department of Medical Assistance Services at least two weeks prior to the seminar at (804) 371-6327. Accommodations will be provided upon request.

We look forward to your participation in our Medicaid Seminar. If you have any questions regarding these sessions, please call (804) 371-6327.

Encl.: 2

Agenda Children's Mental Health Services Training

Morning Session

Treatment Foster Care-Case Management

8:30 AM

Registration

9:00 AM

Provider and Recipient Participation Requirements

Admission and Continued Stay Criteria

Documentation Requirements

Prior Authorization Process

 Fax Form Revisions

 CAFAS to CANS Transition Update

Utilization Review

KePRO

Billing

CMS-1500 (08-05) / CMS-1450 (UB-04)

Afternoon Session

Residential Treatment Facility- Level C

12:30 PM

Registration

1:00 PM

Provider and Recipient Participation Requirements

Admission and Continued Stay Criteria

Documentation Requirements

Prior Authorization Process

 Fax Form Revisions

 CAFAS to CANS Transition Update

Utilization Review

KePRO

Children's Mental Health Program Overview/Updates

***** FAIRFAX SESSION TIMES ARE 30 MINUTES EARLIER ******

8:00 AM

Morning Session Registration

8:30 AM

Treatment Foster Care-Case Management

KePRO

Billing

12:00 PM

Afternoon Session Registration

12:30

Psychiatric Residential Treatment

KePRO

Children's Mental Health Program

Children's Mental Health Training: TFC/RTF/CMHP

DATE	TIME	LOCATION
October 30, 2008	Registration 8:30 AM Seminar 9:00 AM – 4:15 PM Lunch on your own	VA Beach Central Library Auditorium 4100 VA Beach Blvd. VA Beach, VA 23452
November 20, 2008 **Please Note Time Change**	Registration **8:00 AM** Seminar **8:30 AM – 3: 45 PM** Lunch on your own	Fairfax Government Center Board Room Auditorium 12000 Government Center Pkwy. Fairfax, VA 22035
December 1, 2008	Registration 8:30 am Seminar 9:00 AM – 4:15 PM Lunch on your own	Chippenham Hospital Kraus Auditorium 7101 Jahnke Road Richmond, VA 23225
December 4 , 2008	Registration 8:30 am Seminar 9:00 AM – 4:15 PM Lunch on your own	VA Highlands Community College Learning Resource Center, Bldg. 605 1 VHCC Way Abingdon, VA 24212
December 5, 2008	Registration 8:30 am Seminar 9:00 AM – 4:15 PM Lunch on your own	DEQ West Central Office 2 nd Floor Meeting Room 3019 Peters Creek Road Roanoke, VA

Directions

VA BEACH- Virginia Beach Central Library- Auditorium (The entrance to the auditorium is on the right side of the Library).

From I-264 East- Take Independence Blvd. (towards Pembroke). Turn right onto Virginia Beach Blvd. (U.S. 58). The library will be on the left. There will be a Central Library sign.

FAIRFAX – Fairfax County Government Center- Board Room Auditorium

From I-66, exit onto Fairfax County Parkway North (Route 7100, Exit #55B). Turn right onto Fair Lakes Parkway East. Turn right onto Monument Drive. Turn right onto Government Center Parkway. The Government Center is on the left.

From Route 50, exit on West Ox Road South (Route 608). Left turn at light on Monument Drive. Turn right at light onto Government Center Parkway. Government Center is on your left.

RICHMOND- Chippenham Hospital – Kraus Auditorium. Enter through Tucker Pavilion and take a right to Kraus Auditorium.

From the north: **I-95** south to **I-195 West**. Merge onto the **Downtown Expressway** (toll). Exit onto **Powhite Parkway** towards VA-150/VA-288/US-60. Proceed on **Powhite Parkway** (toll) to the **Jahnke Road East** Exit. Bear right at the fork in ramp. Hospital will be on your right about ¼ mile. **From the south:** **I-95 north** to **Chippenham Parkway North**. Exit at **Jahnke Rd**, and turn right. Hospital is on the right. **Park in the Visitor and Employee Parking Area**

ABINGDON- Virginia Highlands Community College – Learning Resource Center

Hwy. 81 to Exit 14 to Route 140 North (Jonesboro Road). Make a right turn onto VHCC Way (at the stop light). This turn will lead to college campus. On the right, there is a map showing the campus buildings. At the top of the hill, take **first left turn**. Presentation will be held in Building 605- Learning Resource Center. Please park in lots 4, 5 or 6.

Roanoke- Department of Environmental Quality (DEQ) - West Central Office

From Rts. 220 North, 460 East, or I-581 North: Take I-581 North to the second Peters Creek Rd. exit (Exit 2S). Go south on Peters Creek Road. Go to second stop light. After second stoplight, turn left into Brammer Village. Go to the left in parking lot and come up the hill. DEQ is third building on the right (Building 3019).

From I-81 North and South: Take exit 143 (I-581). Take the first Peters Creek Road exit (Exit 2S). Turn right on Peters Creek Road. After second light, turn left into Brammer Village. Go to the left in parking lot and come up the hill. DEQ is third building on the right (Building 3019).