

**Notification to all Treatment Foster Care  
Case Management (TFC-CM) and Outpatient  
Psychiatric and Substance Abuse Services (OP/SAS)  
providers participating in  
Virginia Medical Assistance Program  
and to CSA Coordinators**

Annual training for TFC-CM and OP/SAS will be provided through a WebEx available online on three separate dates in November 2009. The training will cover program, documentation and prior authorization criteria, as well as utilization review. Immediately following the presentation will be a question and answer session, as well as billing training.

**WebEx Online Training Sessions**

To register for WebEx trainings go to <https://dmas.webex.com> . This will open the WebEx home page. Choose the tab labeled **Upcoming** to see all sessions scheduled.

**Treatment Foster Care Case Management**--There are two (2) sessions available--one (1) on November 12, 2009 and the other on November 23, 2009.

**Outpatient Psychiatric and Substance Abuse Services**--There are four (4) sessions available--one (1) on November 12, 2009, one (1) on November 23, 2009, and two (2) on November 30, 2009.

To find the session you wish to attend simply click **Register** and follow the instructions given, the password needed is: **welcome1**. You will receive an email with all of the training details. Keep this email as it contains all of the information you will need to log onto WebEx on the day of your training. You will need to dial into a conference call on the day of the session; all of this information will also be contained in your email.

***NOTE: It is recommended that on the day of the training you begin logging onto WebEx at least 15 minutes prior to the start of the session.***

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**Training Notice**