



COMMONWEALTH of VIRGINIA

DEPARTMENT OF MEDICAL ASSISTANCE SERVICES

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October 16, 2009

To: Case Managers, DSS Workers, Outreach Staff, and Other Interested Parties

From: Kathleen Dickerson
Health Care Services Division

Subject: Virginia Medicaid Managed Care Case Managers' Meeting
November 12, 2009, 10 am to 12 noon; and, 1:30 pm to 3:30 pm by WebEx

We are pleased to invite you to Virginia Medicaid's Fall Case Managers' Meeting. This meeting is one way of promoting continuity of care to individuals by establishing and maintaining productive communication between Medicaid providers, case managers, client advocates, outreach workers, and the Virginia Medicaid contracted Managed Care Organizations (MCOs).

Topics for the Fall 2009 meeting will include:

- Long Term Care and Waivered Services presented by the Division of Long Term Care
- General Updates—including H1N1 DMAS link, Early Intervention-Part C, Virginia Premier exit areas, Disease Management Program ends, *Smiles For Children* Dental Program, and other items of importance.

The Fall Case Managers' Meeting will be available to you through WebEx (a live on-line, interactive, web-based system). We will host two (2) identical sessions on Thursday November 12th. The first will be held from 10 am to 12 noon and the second training will be held from 1:30 pm to 3:30 pm (each will accommodate up to a maximum of 50 people). Instructions for how to register and how to attend the session for which you register are included on the next page. Please review these instructions in advance, as you will need to download the WebEx software (no-charge) in order to join the session.

It is recommended that on the day of the training you begin logging onto WebEx at least 15 minutes prior to the start of the session.

Virginia Medicaid Managed Care Case Managers' Meeting

Thursday November 12th
10-12 noon and 1:30-3:30 pm

TO REGISTER

To register for the Case Managers' Meeting:

1. Go to <https://dmas.webex.com>
2. Click on "Upcoming" tab and click on "Register" for the Case Managers' Meeting
3. Enter your name and email address
4. Click "Register"

Please register prior to the meeting session as you may need assistance from your information technology personnel **in downloading the WebEx product.** There is no fee for the download or for the meeting session. You will need access to a computer (to view the power point presentations) and a telephone (to hear the audio portion) of the meeting. ☺

CONFIRMATION OF REGISTRATION

You will receive an email confirming your registration and instructions on how to join the WebEx session (visual portion) and how to access the audio for the WebEx through your telephone. Save the email. It includes the link you will need to join the conference.

TO JOIN THE WEBEX CASE MANAGERS' MEETING

NOTE: You must join the WebEx and the Teleconference (2 steps) for the WebEx to work in its entirety. However, if you want only to listen to the audio portion of the presentation, you may just join the Teleconference.

Join the WebEx as follows:

1. **Go to**
<https://dmas.webex.com/dmas/k2/j.php?ED=116627582&UID=481911247&rid=1&RT=MiMxMQ%3D%3D>
2. Enter your name and email address (or registration ID).
3. Enter the session password: Fall2009
4. Click "Join Now".
5. Follow the instructions that appear on your screen.

Join the Teleconference as follows:

1. Dial 1-866-842-5779
2. When prompted, enter the conference code - **8047860194**