

!!!!! IMPORTANT DMAS FORMS INFORMATION !!!!!

DMAS DOES supply the following billing forms:

- DMAS 30 R 6/03 Title 18 Invoices
- DMAS 31 R 6/96 Title 18 Adjustment Invoices
- DMAS 173 R 6/03 Pharmacy Claim Form
- DMAS 174 R 6/03 Compound Pharmacy Claim Form

You may request forms DMAS <u>does</u> supply by calling the DMAS Order Desk at (804) 780-0076 or you may fax your request for forms to (804) 780-0198. Bulk quantities of forms <u>cannot</u> be sent to a Post Office Box (P O BOX). All requests for forms must have a street address for mailing or shipping. Also, we request that you limit your order to only a two-month supply.

The forms DMAS does supply <u>cannot</u> be submitted as photographic copies. These forms are scanned for processing and photographic copies do not scan properly.

DMAS DOES NOT supply the following forms:

- Mailing envelopes
- DMAS forms that can be downloaded or copied from the DMAS Web site
- Universal billing forms such as the UB92, CMS 1500 or the ADA Dental forms.

All <u>other DMAS forms</u> not listed on this notice are available on the DMAS Web site and in each provider manual (as noted). Providers without Internet access to the DMAS Web site may call Commonwealth-Martin (the DMAS Mailing Contractor) at 804-780-0076 to request any DMAS form except the universal billing forms UB92, the CMS 1500, or the ADA Dental form. You will be sent <u>one</u> original form for each form you order, you may use that form for photographic copying and submission to DMAS as required.